

# sunshine school

2700 SE 67<sup>th</sup> Ave. Portland, OR 97206 · [www.sunshineschoolpdx.com](http://www.sunshineschoolpdx.com) · 503-775-1533

**Job Title:** Sunshine School Substitute Staff Member

**Hours:** varying depending on the school's need and the substitute's availability

**Job Qualifications:**

- Preferably one year of qualifying teaching experience in an early childhood or elementary setting OR training in the field of early childhood development and education, OR a satisfactory combination of experience and training
- Food Handler's Licensing (can be obtained after the hire date)
- Clearance on a Criminal Background Registry (to be obtained as part of the hiring process)
- A statement of faith in accordance with that of Trinity Fellowship Church
- Physical capability to keep up with students and the ever-changing needs of an early childhood environment.

**Job Description:** We are looking to hire a temporary, full-time, floater/teacher while our current Preschool Floater is on Maternity leave. This full-time job would begin the week of 9/18/17 and ends 10/31/17. After this temporary job, the Substitute Teacher would have opportunities to work based on the needs of the school.

Substitute staff can train to work in classroom in multiple age groups (infants, toddlers, preschool, and / or elementary after school program) and in the kitchen as a dishwasher. Substitutes can fill pre-arranged staff vacancies and / or last minute vacancies as they are available, and they are not obligated to accept any shift that is not conducive to their schedule. Substitutes are given adequate training and direction to step into a classroom and work directly with students following the lesson plans and schedules prearranged by the classroom teachers. Sunshine School offers year-round programs that nurture each student's academic, emotional, spiritual, physical, and social development. As a faith-based non-profit and a ministry of Trinity Fellowship Church, Sunshine School is committed to serving our community with integrity, excellence, and compassion. We are seeking staff members that want to be a part of that mission.

**Compensation:** \$11.25 - \$12 per hour, depending on level of experience

**To Apply:** Please email a cover letter and resume to [sunshine@tfpdx.com](mailto:sunshine@tfpdx.com). Sunshine School will follow-up with a call or email to qualified applicants. Please ensure that you include a statement of faith in your cover letter or email, as well as any qualifying experience or training.