

SOUTHWEST PARENT-CHILD COLLECTIVE
6053 SW 55TH Drive, Portland, OR 97221

JOB ANNOUNCEMENT

POSITION: Part-time Toddler Room Teacher

Teacher for Toddler Room class (2- and 3-year-olds), with 9 children per day. This position's work day will one to two days per week (preferably Tuesday, option for Monday and Tuesday). SWPCC generally follows the Portland Public Schools calendar. Work with 2-3 parent helpers, in coordination with the lead toddler teacher. Work with SWPCC's four other teachers to help design and carry out Toddler Room activities. The job includes occasional meetings outside school hours, including attending three Board meetings during the academic year.

Responsibilities:

- Help design and guide play-based curriculum, consistent with SWPCC's philosophy
- Lead the Toddler Room class on assigned days (student contact hours: 9:05am-12:55pm, with two hours add'l prep time per day)
- Work with the lead Toddler Room teacher as part of the school's 5-teacher team
- Help train parent classroom volunteers
- Meet with parents to provide support on issues of child development and school participation
- As a nonvoting member of the school's volunteer Board, advise on operational matters
- Attend regular staff meetings with the other SWPCC teachers

Knowledge and Skills

Qualifications: We believe a confident person can draw on his or her knowledge, skills, and experience from a variety of fields to create a stimulating educational experience for preschool learning.

- Degree in education or another field that provides a basis for implementing a rich preschool curriculum.
- One or more years of work experience in the field above. Teaching experience is a plus.
- Familiarity with the environment of a co-operative preschool (parent participation)

Prior to teaching at SWPCC, the successful candidate must obtain:

- Criminal background check
- Current certification in first aid and CPR for children

Desirable Qualities:

- Able to build trusting relationships with children and their parents via a caring personality
- Able to foster learning in individual children while overseeing a lively classroom of 9 toddlers
- Able to provide rich experiences that foster the toddlers, helping them learn needed skills in a play-based, developmentally appropriate curriculum
- Communicate effectively with parents, the Board, and other teachers
- Energetic, flexible, and possesses a sense of humor
- Values and respects each child and family, and appreciates the joys and milestones of the toddler year

START DATE: August 28, 2017

ADDITIONAL INFORMATION ABOUT SCHOOL:

Southwest Parent-Child Collective (SWPCC) is a parent cooperative preschool for children aged 12 months to 5 years. Its philosophy is play-based and child-centered. SWPCC is a PCPO member preschool. Classes are held at the Vermont Hills United Methodist Church (VHUMC) in Southwest Portland. SWPCC is not affiliated with VHUMC. An elected parent board of directors administers the school. To learn more about us, please visit our website at: www.swparentchild.org.

APPLICATION PROCEDURE:

Please submit a résumé and cover letter to: swparentchildhiring@gmail.com

Please include in cover letter whether you have experience as either a teacher or parent in a cooperative preschool environment, and whether you have other teaching experience with children under 7 years old.

Application materials are due by April 30, 2017. The SWPCC Hiring Committee will alert all applicants that application materials have been received.